

F. No.: CREATE/SCERT/TENDER/25-26/004

Date: 25.12.2025

**RATE QUOTATION NOTICE**

Subject to the fulfilment of the terms and conditions given below, rate quotations are hereby invited for the **Booking of hotels** by the **Confederation for Research Entrepreneurship and Technology Enablement (CREATE) Incubation Center**, Indian Institute of Information Technology Lucknow, C.G City, Lucknow-226002. The sealed quotation along with relevant documents detailed below, duly signed by the authorised signatory, shall be submitted by **03.01.2026 (05:00 P.M.)** to the below mentioned address. Quotation received after the due date and time shall not be entertained. Quotation should be opened by **03.01.2026 at 06:00 PM**. Bidders or their authorized representative may attend the meeting for the opening of quotation. Details of the supply are as under:

Sr. No	Scheduled dates of booking*	Description of rooms	No. of Pax.	No. of Rooms	No. of Nights	Price Per Room (incl. GST)	Total Amount (Rs.) incl. of GST
A	B	C	D	E	F	G	H=EXFXG
1	Check-in Date 04-Jan-2026 Check-out Date 08-Jan-2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	10	5	4		
2	Check-in Date 05-Jan-2026 Check-out Date 08-Jan-2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	40	20	3		
3	Check-in Date 15-Jan-2026 Check-out Date 19-Jan-2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	10	5	4		
4	Check-in Date 16-Jan-2026 Check-out Date 19-Jan -2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	40	20	3		
5	Check-in Date 19-Jan-2026 Check-out Date 23-Jan-2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	8	4	4		
6	Check-in Date 20-Jan-2026 Check-out Date 23-Jan-2026	Double Occupancy with breakfast and dinner (As per menu Annex.-I)	32	16	3		

\*The schedule date of booking of hotel as mentioned above is tentative and the final dates shall be communicated to the Selected Vendor separately.

### Terms & Conditions:

1. The maximum tariff or rate allowed for one room for one day should not be more than Rs.3000.00 incl. GST
2. Lowest 3 vendors will be considered for inspection visit before award of Work order. The Work Order will be awarded based on inspection team's visit report.
3. **The participating firm must have valid GST and PAN number (copy of duly attested GST & PAN to be attached).**
4. It is expected that the participants are having all the mandatory & relevant Licenses and NOCs from the competent authorities and same will be produced to the Inspection Team during visit.
5. CREATE Incubation Center, IIIT Lucknow reserves the right to reject any or all the bids.
6. CREATE Incubation Center, IIIT Lucknow shall not be held responsible for any delay, loss or non-receipt of bid documents sent by speed-post.
7. Rate quotations must be valid for 60 days from the date of opening of the same. No change in prices and change in terms and conditions will be permitted after opening of bids.
8. Payment shall be made after successful and satisfactory completion of supply/work.
9. The firm shall not have been blacklisted /debarred by any Government/Govt. Undertaking.
10. Preference will be given to those vendors who offer a hotel/property with a minimum 3-star rating.
11. Fraudulent practices by bidders in the bidding process shall invite rejection of bid.
12. For any query/clarification email at [dks@iitl.ac.in](mailto:dks@iitl.ac.in), [incubation.office@iitl.ac.in](mailto:incubation.office@iitl.ac.in)
13. Sealed quotations must reach to the following address:

Faculty In-Charge  
 CREATE Incubation Center  
 IIIT Lucknow, C.G. City, Lucknow-226002

### OR

Email containing the Scanned Copy of duly signed and stamped quotation should reach at the following email IDs within the stipulated time

[incubation.office@iitl.ac.in](mailto:incubation.office@iitl.ac.in)  
[dks@iitl.ac.in](mailto:dks@iitl.ac.in)

14. The Breakfast & Dinner must be served as per menu mentioned in Annexure – I.
15. Breakfast and Dinner must be served as buffet, meal box/ packed thali is not allowed.
16. The offered hotel must have equipped with the following facilities:
  - I. Separate room of double occupancy with attached bathroom with AC & TV.
  - II. Uninterrupted electricity supply.
  - III. High Speed Internet Connectivity through WiFi
  - IV. The distance of the hotel from IIIT Lucknow should not be more than 8 Km.
  - V. Proper cleaning and RO water supply.
  - VI. Laundry services should be available.

## ANNEXURE – I

### Menu for Breakfast:

1. Tea/ Coffee/ Juice
2. Poori-Bhaji + Pickle/ Stuffed Paratha + Curd + Pickle/ Sandwich + Assorted Pakora + Chatni
3. Fresh Fruits

### Menu for Dinner:

1. Jeera Rice/ Pulao
2. Paneer Gravy/ Dum Aloo/ Kofta Gravy
3. Mix Veg./ Seasonal Dry Veg.
4. Punjabi Dal Tadka/ Dal Fry
5. Assorted Breads
6. Green Salad
7. Raita
8. Papad
9. Sweet